



# Weaverville Fire District

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## MINUTES

### WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – March 5, 2024

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Board Chairman Bill Fischer at 1000 hours. Commissioners present: Rick Wetzel, Larry Helsley, Todd Watkins, and George Owen. Commissioners absent: None. Others present: Firefighter Tyler Cannon, Assistant Chief Henry Boorman, Fire Chief Todd Corbett, and Admin Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under the Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes Feb 2024
  - b. Approve Financial statements including Warrant List/Check List and Journal Entries/EFTs  
**MSC Helsley/Watkins to approve the consent agenda as presented.**
- III. **Closed Session (Section 54957.b)**
  - a. **Personnel**
    - Open: 1002 hours
    - Closed: 1004 hours
    - Report From: President Fischer reported that there was a short discussion on budget and a merit raise, in the about of 5%, was given to Admin Officer Brown.
- IV. **ACTION ITEMS**
  - a. **Discuss/Approve:** Bremer Street/Hwy 299 Warning Beacon Light – Corbett reported that he has reached out to W. Bradley Electric who does work on streetlights and such. They will come to Weaverville. There is a travel rate and hourly rate, but it is unknown what they are at this time. Helsley adds that the speed limit sign on the west side of town for east bound traffic is not functioning and the County needs to address speed limit issues.  
**Tabled**
- V. **DEPARTMENT AND BUSINESS REPORTS**
  - a. **Hazardous Reduction Progress Report:** Chief Corbett reported that no work is being done at this time. He reminded the Board that Tyler has been doing work around the station and will move to Hazard Reduction after the weather changes.
  - b. **Fire Chief:** Chief Corbett reported that:
    - i. He did an inspection on a daycare facility
    - ii. He completed the Trinity High School annual safety inspection
    - iii. He attended another Active Shooter meeting
    - iv. Ladder testing completed on both ground and aerial are complete
    - v. The generator remains an ongoing project but it has been shipped

- vi. His pick-up truck has new tires and a full-service oil change
- vii. LAFCo continues its municipal review of our District.
- viii. Commissioner Fischer asked about any new construction plan approval. Corbett reports that Grocery Outlet has pulled permits with a plan to build near U-Haul on the East side of town. Also, the Deli in downtown is looking to upgrade and add a smoker.
- c. Fire Department Report: Chief Corbett reported on behalf of Boorman (who left momentarily to responded on a call for service) that:
  - i. We to-date have 24 members
  - ii. Have run on 125 calls for service
  - iii. Training has been going good with the Captains hosting.
  - iv. Improvements continue on the training grounds
  - v. April 20<sup>th</sup> is the Appreciation Dinner, and all are invited to attend
- d. Committee Reports
  - i. Collections Committee: (Owen, S. Brown) No report
  - ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report
  - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) The mid-year review was completed, and budget is looking good.
  - iv. Policy Committee: (Wetzel, S. Brown) No report
- e. Director Reports: None

VI. PUBLIC COMMENT: None

VII. CORRESPONDENCE: Trinity LAFCo sent an announcement of Special District Vacancies and a call for nominations to be submitted prior to April 1, 2024.

VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1024 hours.



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Bill Fischer, Chairman



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Serena Brown, Administrative Officer